

Riverside Elementary School

22 Thomas Place, Clarendville, NL. A5A4P3
Principal: Mr. Peter Hackett

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Dear Parents/Guardians:

At Riverside Elementary one of our greatest priorities is ensuring that all our students arrive safely at school each and every day.

To enhance our existing absence-checking procedure, we are using the student absent reporting system called **SafeArrival**. This system reduces the time it takes to verify student attendance, make it easy for you to report your child's absence and easy for staff to respond to unexplained student absences.

With **SafeArrival**, you are asked to report your child's absence in advance using any of these 3 convenient methods:

1. Using your mobile device, download and install the **SchoolMessenger app** from the Apple App Store or the Google Play Store or from the links at www.go.schoolmessenger.ca. The first time you use the app, select **Sign Up** to recreate your account. Select **Attendance** then **Report An Absence**.
2. Use the **SafeArrival** website (www.go.schoolmessenger.ca). The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report An Absence**.
3. Call the toll-free number (1-844-408-9360) to report an absence using the automated phone system.

These options are available 24 hours/day, 7 days a week. Future absences can be reported at any time.

In addition, we will use the **SchoolMessenger Communicate** automated notification system to contact parents who child is absent when the absence was not reported in advance. The automated notification system will attempt to contact parents at multiple contact points until a reason is submitted for the absence.

If you report your child's absence in advance using the **SafeArrival** toll-free number, website or mobile app, you will NOT receive these notifications. Please note that once you enter your child's absence in the system, you do not need to call the school.

Thank you for your patience and cooperation.